



VIJAYA INSTITUTE OF TECHNOLOGY FOR WOMEN

Approved by AICTE, Affiliated to JNT University, Kaknada.
An ISO 9001:2015 Certified Institute
College Code : NP

Enikepadu, VIJAYAWADA- 521 108.
Telephone No. : 0866 - 2844444
Fax : 0866 - 2844999
E-mail : vjayatechfw@gmail.com

Objectives of Anti Ragging Committee

In view of the directions of the Honourable Supreme Court in SLP No. 24295 of 2006 dated 16-05-2007 and in Civil Appeal number 887 of 2009, dated 08-05-2009 to prohibit, prevent and eliminate the scourge of ragging including any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any students which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension there of in any fresher or any other student or asking any student to do any act such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student, with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student, in all higher education institutions in the country, and thereby, to provide for the healthy development, physically and psychologically, of all students, the All India Council for Technical Education,(AICTE) brings forth these Regulations.

What constitutes Ragging: -

Ragging constitutes one or more of any of the following acts:

- Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student.
- Indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student.
- Asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student;
- Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher;
- Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.

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- f) Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students.
- g) Any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, and stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person.
- h) Any act or abuse by spoken words, emails, posts, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student.
- i) Any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.

Measures for prevention of ragging: -

It shall be mandatory for every technical Institution, University, deemed to be University imparting technical education to take following measures for prevention of ragging at such institutions.

1. The advertisement issued for admission by a technical institution, University including Deemed to be University concerned and/or the admission authority/ affiliating University/State Govt./UT/Central Govt. as the case may be, shall clearly mention that ragging is totally banned and anyone found guilty of ragging and/or abetting ragging is liable to be punished. The 'Prospectus' and other admission related documents shall contain directions of the Supreme Court Affiliating University/admission Authority/State Govt./Central Govt. shall make it mandatory for the institutions under their jurisdiction to compulsorily incorporate such information in their 'Prospectus'. These Regulations shall be printed in the brochure of admission/instruction booklet for candidates.
2. The application form for admission/enrolment shall have a printed affidavit, preferably both in English and Hindi and/or in one of the regional languages. The affidavit should be filled up and signed by the candidate to the effect that he/she is aware of the law regarding prohibition of ragging as well as the punishments, and that he/she, if found guilty of the




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offence of ragging and/or abetting ragging, is liable to be punished appropriately.

3. The application form shall also contain a printed affidavit, preferably both in English and Hindi and/or in one of the regional languages and the affidavit should be signed by the parent/guardian of the applicant to the effect that he/she is also aware of the law in this regard and agrees to abide by the punishment meted out to his/her ward in case the latter is found guilty of ragging and/or abetting ragging.

4. The application for admission shall be accompanied by a document along with the School Leaving Certificate/Character Certificate which shall include a report on the behavioural pattern of the applicant, so that the institution can thereafter keep intense watch upon the student who has a negative entry in this regard.

5. A student seeking admission to the hostel shall have to submit another affidavit along with his/her application for hostel accommodation that he/she is also aware of the law in this regard and agrees to abide by the punishments meted out if he/she is found guilty of ragging and/or abetting ragging.

6. Every technical institution, University including Deemed to be University imparting technical education shall maintain a proper record of the affidavits obtained to ensure its safe up keep thereof, including digital copies of the affidavits and such digital copy should be made available to the AICTE or to an Agency identified/nominated by AICTE.

7. The AICTE or an Agency identified/nominated for the purpose and affiliating Universities and Directorate of Technical Education of the concerned State Govt./UT shall maintain an appropriate data base of the affidavits in the digital form obtained from every student at the time of admission to the technical institutions, Universities including Deemed to be Universities imparting technical education.

8. Each batch of freshers should be divided into small groups and each such group shall be assigned to a member of staff. Such staff member should interact individually with each member of the group on daily basis to ascertain the problems/difficulties, if any faced by the fresher's in the Institution and extend necessary help.

9. In case of freshers admitted to a Hostel it shall be the responsibility of the teacher in-charge of the group to co-ordinate with the warden of the Hostel and to make surprise visits to the rooms in the hostel where the members of the group are lodged. Freshers should be

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lodged in a separate hostel block wherever possible and where such facilities are not available, the college/institution shall ensure that seniors' access to freshers' accommodation is strictly monitored by wardens, Security Guards and Staff.

10. Every institution should engage or seek the assistance of professional counselors at the time of admissions to counsel freshers in order to prepare them for the life ahead, particularly for adjusting to the life in hostels. At the commencement of the academic session the Head of the technical Institution, University including Deemed to be University imparting technical education shall convene and address a meeting of various functionaries/agencies, like Wardens, representatives of students, parents/guardians, faculty, district administration including police, to discuss the measures to be taken to prevent ragging and steps to be taken

11. Every fresher admitted to the technical Institution, University including Deemed to be University imparting technical education shall be given a printed information booklet detailing when and whom he/she has to turn to for help and guidance for various purposes (including Wardens, Head of the institution, members of the anti-ragging committee, relevant district and police authorities), addresses and telephone numbers of such persons/authorities, etc.

12. The technical institutions, University including Deemed to be University imparting technical education through the information booklet mentioned above shall explain to the new entrants the arrangements for their induction and orientation which promote efficient and effective means of integrating them fully as students.

13. The information booklet mentioned above shall also tell the freshers about their rights as bona fide students and clearly instructing them that they should desist from doing anything against their will even if ordered by the seniors, and that they have nothing to fear as the institution cares for them and shall not tolerate any atrocities against them.

14. The information booklet mentioned above shall contain a calendar of events and activities laid down by the institution to facilitate and complement familiarization of juniors with the academic environment of the institution.

15. To make the community at large and the students in particular aware of the dehumanizing effect of ragging, and the approach of the institution towards those indulging in ragging, big

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posters (preferably with different colours for the provisions of law, punishments, etc.) shall be prominently displayed on all Notice Boards of all departments, hostels and other buildings as well as at vulnerable places. Some of such posters shall be of permanent nature in certain vulnerable places

16. Technical Institution, University including Deemed to be University imparting technical education shall request the media to give adequate publicity to the law prohibiting ragging and the negative aspects of ragging and the institution's resolve to ban ragging and punish those found guilty without fear or favour.


17. The technical Institution, University including Deemed to be University imparting technical education shall identify, properly illuminate and avoid all vulnerable locations.

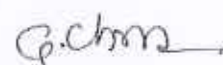
18. The technical Institution, University including Deemed to be University imparting technical education shall tighten security in its premises, especially at the vulnerable places. If necessary, intense policing shall be resorted to at such points at odd hours during the early months of the academic session. The technical Institution, University including Deemed to be University imparting technical education shall utilize the vacation period before the start of the new academic year to launch wide publicity campaign against ragging through posters, information booklets, seminars, street plays, etc.

19. The faculties/departments/units of the technical Institution, University including Deemed to be University imparting technical education shall have induction arrangements (including those which anticipate, identify and plan to meet any special needs of any specific section of students) in place well in advance of the beginning of the academic year with a clear sense of the main aims and objectives of the induction process.

20. Phones and other communication devices may be permitted in residential areas including hostels to provide access to the students particularly freshers, to reach out for help from teachers, parents and Institution authorities. In pursuance of the above order, the **PRINCIPAL** of VITW is pleased to approve the following Committee with its functions and responsibilities.




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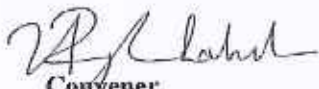
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Functions and Responsibilities of the Committee

- Creating awareness among the freshers.
- Explaining the senior students regarding the adverse effects of ragging and punishments involved
- Displaying the anti-ragging notices in various locations of the campus.
- Conducting surprise raids in hostel and other places.
- Conducting surprise checks in campus, classrooms, laboratories, canteen, hostel, playground and buses etc.


Convener




Principal
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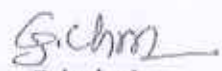
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Duties

- To keep an eye on and take preventative actions against student harassment outside of departments such as on campus, in clubs, canteens and pavements.
- To inform new students about campus life, culture, and the appropriate conduct that is expected in classrooms, laboratories, and in interactions with other students, professors, and members of the public.
- To report any form of ragging, whether small or serious, to the Anti-Ragging Committee if it comes to their knowledge. They are also responsible for handling other cases of ragging directly.
- To instill confidence in freshers and create a deterrent environment against ragging for senior students
- To assist the Institute Anti-Ragging Committee faithfully in implementing the orders of the Honourable Supreme Court and fostering an environment of compassion, sympathy, and cooperation from senior students towards their juniors/freshers
- The committee will report in respect of each case to the Anti Ragging Committee


Convener




Principal
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Date: 01-07-2024

CIRCULAR

This message is to let you know that VITW has taken active steps to ensure a welcoming and ragging-free atmosphere in the campus. Following the guidelines provided by the AICTE, the Anti-Ragging Committee for the academic year 2024-25 has been established, consisting of the following members

Institute Anti-Ragging Committee - Academic Year: 2024-2025

S. No.	Name of the faculty	Designation	Dept	Position	Phone No.
1	Dr. G. Chenchamma	Principal	-	Chairman	8008519444
2	Dr. V. Raghava Lakshmi	Vice Principal & IOD	FED	Convener	9908039661
3	Mrs. Y. Vijaya	Assoc. Professor & HOD	IT	Member	9966551717
4	Dr. P. Subbaiah	Professor & HOD	CSE	Member	7674002244
5	Ms. K. Prasuna	Assoc. Professor & IOD	ECE	Member	8008842308
6	Dr. K. Murali	Assoc. Professor & HOD	AIML	Member	9966682535
7	Dr. G. Madhu Sri	Assoc. Professor & HOD	MBA	Member	9989713626
8	Ms. A. Karthika	21NP1A0502, CSE		Student	-
9	Ms. Sheik Rubina	21NP1A05A4, CSE		Student	-
10	Ms. Y. Sravanthi	21NP1A0417, ECE		Student	-
11	Ms. D. Ramya	21NP1A1214, IT		Student	-
12	Ms. K. Sai Amrutha	21NP1A6111, AIML		Student	-
13	D. V. Hanumantha Rao	Police Dept, Vijayawada		member	9491131558
14	Ms. G. Jyothsna	Chairperson, SAFE		member	939212171

G. Chm
PRINCIPAL

Handwritten signatures and initials:

- Chenchamma* (Principal)
- Dr. V. Raghava Lakshmi* (Vice Principal & IOD)
- Mrs. Y. Vijaya* (Assoc. Professor & HOD, IT)
- Dr. P. Subbaiah* (Professor & HOD, CSE)
- Ms. K. Prasuna* (Assoc. Professor & IOD, ECE)
- Dr. K. Murali* (Assoc. Professor & HOD, AIML)
- Dr. G. Madhu Sri* (Assoc. Professor & HOD, MBA)
- Ms. A. Karthika* (Student, CSE)
- Ms. Sheik Rubina* (Student, CSE)
- Ms. Y. Sravanthi* (Student, ECE)
- Ms. D. Ramya* (Student, IT)
- Ms. K. Sai Amrutha* (Student, AIML)
- D. V. Hanumantha Rao* (member, Police Dept)
- Ms. G. Jyothsna* (member, Chairperson, SAFE)

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Date: 15-07-2024

Circular


This is to notify all the members of the Anti-Ragging committee that a meeting has been scheduled on July 18, 2024 at 3:00pm in the Principal's Chamber. The primary objective of this meeting is to discuss the following agenda points.

Agenda:

1. Measures to be taken to create a safe and secure ambience for I-B.TECH students
2. To discuss measures for prevention of ragging inside the campus and hostel
3. Steps to be taken to create awareness among the students about Anti ragging menace
4. With the Chair's approval, any other subject may be addressed.


Convener


Principal


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Institute Anti-Ragging Committee

S. No.	Name of the faculty	Designation	Dept	Position	Signature
1	Dr. G. Chenchamma	Principal	-	Chairman	G. Chm
2	Dr. V. Raghava Lakshmi	Vice Principal & HOD	FED	Convener	V. Raghava Lakshmi
3	Mrs. Y. Vijaya	Assoc. Professor & HOD	IT	Member	Y. Vijaya
4	Dr. P. Subbaiah	Professor & HOD	CSE	Member	P. Subbaiah
5	Ms. K. Prasuna	Assoc. Professor & HOD	ECE	Member	K. Prasuna
6	Dr. K. Murali	Assoc. Professor & HOD	AIML	Member	K. Murali
7	Dr. G. Madhu Sri	Assoc. Professor & HOD	MBA	Member	G. Madhu Sri
8	Ms. A. Karthika	21NP1A0502	CSE	Student	Karthika A
9	Ms. Sheik Rubina	21NP1A05A4	CSE	Student	Sheik Rubina
10	Ms. Y. Sravanthi	21NP1A0417	ECE	Student	Y. Sravanthi
11	Ms. D. Ramya	21NP1A1214	IT	Student	D. Ramya
12	Ms. K. Sai Anrutha	21NP1A6111	AIML	Student	K. Sai Anrutha
11	D. V. Hanumantha Rao	Police Dept, Vijayawada		member	D. V. Hanumantha Rao
12	Ms. G. Jyothsna	Chairperson, SAFE		member	G. Jyothsna

V. Raghava Lakshmi
Convener

G. Chm
Principal

M. K. S.
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Minutes of the Meeting

Academic Year: 2024-2025

Date of the Meeting : 18-07-2024

Time : 3:00 pm

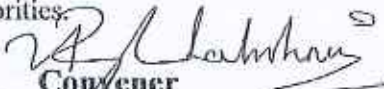
Venue : Principal's Chamber

In attendance : All the members of the Committee


Convener of the Committee welcomed the members and there after the agenda points were taken up for discussion.

Confirmation of the Minutes

1. To provide students the information pertaining to contact address and telephone numbers of the committee members to receive complaints or distress calls.
2. Anti-Ragging Committee members and other staff members are to be grouped into squads and to be posted at places like bus stops, college canteen, in and around college premises to make students move around freely without fear.
3. To keep a continuous watch and vigil over students so as to prevent any occurrence of ragging incidents.
4. To foster a friendly relationship between senior and junior students by organizing Fresher's Day event.
5. To initiate timely action against erring students
6. To prevent Ragging, lunch break timings for seniors and freshers are fixed separately as follows:
First year students : 12:15 pm to 1:00 pm
Senior students : 1:15 pm to 2:00 pm
7. The convener has been tasked with arranging frequent meetings to discuss the ongoing situation in the campus and promptly communicate any relevant information to the higher authorities.


Convener


Principal


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4	Dr. P. Subbaiah	Professor & HOD	CSE	Member	P. Subbaiah
5	Ms. K. Prasuna	Assoc. Professor & HOD	ECE	Member	K. Prasuna
6	Dr. K. Murali	Assoc. Professor & HOD	AIML	Member	K. Murali
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9	Ms. Sheik Rubina	21NP1A05A4	CSE	Student	Sheik Rubina
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11	D. V. Hanumantha Rao	Police Dept, Vijayawada		member	D. V. Hanumantha Rao
12	Ms. G. Jyotsna	Chairperson, SAFE		member	G. Jyotsna

V. Raghava Lakshmi
CONVENER

G. Chm
PRINCIPAL

Principal
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Anti-Ragging Squads & Duties

Morning shift- 8:30AM to 9:00AM

S. No.	LOCATION	ALLOTTED FACULTY					
		Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	Kanuru Gate	Mrs. Md. Nourien IT	Mr. M. Srinivas S & H	Mrs. M. Deepika ECE	Ms. D. Vijaya kumari CSE	Mrs. Y. Sri Lakshmi S & H	Ms. T. Shalini CSE
2	SRK Bus Stop	Mr. P.N.V. Siva Kumar IT	Mrs. Ch. Deepika ECE	Mr. Y. Lakshmi Durga CSE	Mr. T. Anil Karuna Kumar CSE	Mr. S.K.K.B. Valli Basha CSE	Mr. Ch. Rao IT

Evening shift- 04:15PM to 04:45PM

S. NO.	LOCATION	ALLOTTED FACULTY					
		Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	Kanuru Gate	Mr. G.B.K. Raju S & H	Mr. Vali Basha CSE	Ms. A. Sri Lakshi S & H	Ms. K. Annapurna S & H	Mrs. T. Divya Jyothi S & H	Mrs. SK. N. Rahmatunnisa ECE
2	SRK Bus Stop	Ms. G. Madhuri EEE	Ms. M. Asha EEE	Mr. J. Krishna EEE	Ms. T. Jyothi S & H	Ms. Y. Madhavi S & H	Ms. B. Jaya Keerthi IT

[Signature]
Convener

[Signature]
Principal

[Signature]
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Date: 31-08-2024

Circular

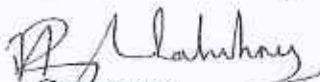
This is to notify all the members of the Anti-Ragging committee that a meeting has been scheduled on August 31st, 2024 at 3:00pm in the Principal's Chamber. The primary objective of this meeting is to discuss the following agenda points.

Agenda:

1. To review the cases of ragging, if any
2. Guidance to the hostel students
3. With the Chair's approval, any other subject may be addressed.

Minutes of the meeting:

1. No case of ragging is reported.
2. Hostel students are assured of frequent visits by the staff.


Convener


Principal


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ENIKEPADU, VIJAYAWADA-521 108.



VIJAYA INSTITUTE OF TECHNOLOGY FOR WOMEN

An ISO 9001:2015 Certified Institute, Approved by AICTE, Affiliated to JNTU Kakinada, AP

Phone: 0866-2844444, Email: vijayatechfw@gmail.com Website: www.vitw.edu.in

College Code: NP, Enikepadu, Vijayawada-521108

S. No.	Name of the faculty	Designation	Dept	Position	Signature
1	Dr. G. Chenchamma	Principal	-	Chairman	G. Chm
2	Dr. V. Raghava Lakshmi	Vice Principal & HOD	FED	Convener	V. R. Lakshmi
3	Mrs. Y. Vijaya	Assoc. Professor & HOD	IT	Member	Y. Vijaya
4	Dr. P. Subbaiah	Professor & HOD	CSE	Member	P. Subbaiah
5	Ms. K. Prasuna	Assoc. Professor & HOD	ECE	Member	K. Prasuna
6	Dr. K. Murali	Assoc. Professor & HOD	AIML	Member	K. Murali
7	Dr. G. Madhu Sri	Assoc. Professor & HOD	MBA	Member	G. Madhu Sri
8	Ms. A. Karthika	21NP1A0502	CSE	Student	Karthika A.
9	Ms. Sheik Rubina	21NP1A05A4	CSE	Student	Sheik Rubina
10	Ms. Y. Sravanthi	21NP1A0417	ECE	Student	Y. Sravanthi
11	Ms. D. Ramya	21NP1A1214	IT	Student	D. Ramya
12	Ms. K. Sai Amrutha	21NP1A6111	AIML	Student	K. Sai Amrutha
11	D. V. Hanumantha Rao	Police Dept, Vijayawada		member	D. V. Hanumantha Rao
12	Ms. G. Jyothsna	Chairperson, SAFE		member	G. Jyothsna

V. R. Lakshmi
Convener

G. Chm
Principal

Thank you

PRINCIPAL
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Date: 02-12-2024

CIRCULAR

This is to inform all the members of the committee that the Anti-Ragging committee is reconstituted as follows to accommodate the new Principal, Dr.T. Venkateswara Rao and ECE HoD, Dr. T. Vishnu Priya.

Institute Anti-Ragging Committee-Academic Year: 2024-2025

S. No.	Name of the faculty	Designation	Dept	Position	Phone No.
1	Dr.T. Venkateswara Rao	Principal	-	Chairman	8008519444
2	Dr. V. Raghava Lakshmi	Vice Principal & HOD	FED	Convener	9908039661
3	Mrs. Y. Vijaya	Assoc. Professor & HOD	IT	Member	9966551717
4	Dr. P. Subbaiah	Professor & HOD	CSE	Member	7674002244
5	Dr.K. Vishnu Priya	Assoc. Professor & HOD	ECE	Member	9440347777
6	Dr. K. Murali	Assoc. Professor & HOD	AIML	Member	9966682535
7	Dr. G. Madhu Sri	Assoc. Professor & HOD	MBA	Member	9989713626
8	Ms. A. Karthika	21NP1A0502, CSE		Student	-
9	Ms. Sheik Rubina	21NP1A05A4, CSE		Student	-
10	Ms. Y. Sravanthi	21NP1A0417, ECE		Student	-
11	Ms. D. Ramya	21NP1A1214, IT		Student	-
12	Ms. K. Sai Amrutha	21NP1A6111, AIML		Student	-
13	D. V. Hanumantha Rao	Police Dept, Vijayawada		Member	9491131558
14	Mrs. K. Swarupa Rani	Executive member, SAFE		Member	9490098022

Handwritten signatures and names:
A. Karthika
Sheik Rubina
Y. Sravanthi
D. Ramya
K. Sai Amrutha
D. V. Hanumantha Rao
Mrs. K. Swarupa Rani
Principal: Dr. T. Venkateswara Rao
ECE HoD: Dr. T. Vishnu Priya
MBA: Dr. G. Madhu Sri
AIML: Dr. K. Murali
IT: Mrs. Y. Vijaya
FED: Dr. V. Raghava Lakshmi

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Institute Anti-Ragging Committee

Academic Year: 2024-2025

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1	Dr. T. Venkateswara Rao	Principal	-	Chairman	<i>[Signature]</i>
2	Dr. V. Raghava Lakshmi	Vice Principal & HOD	FED	Convener	<i>[Signature]</i>
3	Mrs. Y. Vijaya	Assoc. Professor & HOD	IT	Member	<i>[Signature]</i>
4	Dr. P. Subbaiah	Professor & HOD	CSE	Member	<i>[Signature]</i>
5	Dr. K. Vishnu Priya	Assoc. Professor & HOD	ECE	Member	<i>[Signature]</i>
6	Dr. K. Murali	Assoc. Professor & HOD	AIML	Member	<i>[Signature]</i>
7	Dr. G. Madhu Sri	Assoc. Professor & HOD	MBA	Member	<i>[Signature]</i>
8	Ms. A. Karthika	21NP1A0502	CSE	Student	<i>A. Karthika</i>
9	Ms. Sheik Rubina	21NP1A05A4	CSE	Student	<i>Sheik Rubina</i>
10	Ms. Y. Sravanthi	21NP1A0417	ECE	Student	<i>Y. Sravanthi</i>
11	Ms. D. Ramya	21NP1A1214	IT	Student	<i>D. Ramya</i>
12	Ms. K. Sai Amrutha	21NP1A6111	AIML	Student	<i>K. Sai Amrutha</i>
13	D. V. Hanumantha Rao	Police Dept, Vijayawada		member	<i>[Signature]</i>
14	Mrs. K. Swarupa Rani	Executive member, SAFE		Member	<i>[Signature]</i>

[Signature]
CONVENER

[Signature]
PRINCIPAL

[Signature]
MBA

[Signature]
PRINCIPAL
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